



CAMP COUNSELOR JOB DESCRIPTION

Personal Qualifications

- Respect for people with autism spectrum disorders and all ability levels
- Responsible, flexible and patient
- Exhibit positive team member traits
- Use of good communication skills that exhibit professionalism
- Enjoy nature and a camp atmosphere
- Demonstrate understanding, supportiveness, interest, cooperation and enthusiasm

General Requisites

Orientation

- Attend pre-camp orientation training – arrive on time
- Review camper information for all campers in assigned group
- Participate in all camp trainings

Camp Session

- Interact positively and respectfully with staff, parents and campers at all times
- Work directly with campers in a small group under the supervision of a Program Staff
- Assist campers with dressing, feeding, toileting and personal hygiene as needed
- Actively participate with campers in daily activities, keeping visual contact with camper at all times
- Implement pro-active strategies and individualized camper programming
- Participate with campers in swim program, as available (swimming expertise not necessary)
- Possess a level of fitness to endure the rigors of camp
- Assist with completing Campers Daily Journals using positive accounts
- Attend meetings with camp director(s) & Program Staff
- Follow Camp Schedule – be on time
- Follow Autism Society of Minnesota personnel policy: Camp staff must remain on the camp property during the entire time that campers are in residence. Camp staff may leave the camp property only if he/she is conducting camp business approved by the camp director(s).
- Follow camp facility's policies
- Attend all meals and interact with both staff and campers
- Communicate to Program and Activity Staff your whereabouts at all times
- Demonstrate awareness of group needs and a willingness to help others

Post Camp

- Assist with cabin clean up
- Complete all camp evaluations and turn in to camp director(s) via mail
- Assist with clean up and storage of camp supplies
- Check out with camp director(s) prior to leaving camp



STAFF PACKING LIST

Comfortable shoes
Closed toe shoes for horseback riding – must have a heel back or strap
Comfortable clothing (outdoors) for entire week (laundry facilities are not available for staff)
Sweatshirt, jacket, hoodie etc for cooler nights & mornings
Rain gear (jacket)
Sheets & blankets or sleeping bag (most beds are twins, Timberlane has some doubles)
An extra fitted sheet is nice to cover the mattress, if you bring a sleeping bag
Pillow & pillowcase
Swimsuit (female swimsuits must be 1 piece or bring a shirt to wear over a 2 piece)
Swim towel, flip flops, sandals, hat, sunglasses
Bath towel, hand towel, washcloth
Grooming supplies/toiletries (Please no perfumes/colognes, or strong smelling products)
Your favorite snacks, all labeled with your name in a sealed container
Your favorite non-alcoholic drinks, all labeled with your name
Water bottle – there is a filtered water refill fountain available
Backpack/sling bag (to carry your and your camper's things)
Travel mug/cup with tight fitting lid for hot beverages (coffee, tea available)
Laundry bag
Spending \$\$\$ for the Camp Knutson store
Flashlight/extra batteries
An alarm to wake you up (clock, phone etc.)
Bug Spray
Sunscreen
Baby Oil Gel (to help prevent possible swimmer's itch)
Oral Benadryl & anti itch cream (to take the itch away if you get swimmer's itch)
Cell phones, iPads, laptops, iPods etc are allowed at camp when off duty. See *** below.
Remember your chargers & earbuds

*Camp Knutson does have WiFi access and several staff computers available in Allie's.

*Please check with AuSM if you have any special dietary needs/concerns. Camp menus are available at ausm.org.

***** There are no locked doors at camp. We suggest that you do not bring any expensive or sentimental items as AuSM /Camp Knutson is not responsible for any lost or damaged items.**

Have questions?

Call the AuSM camp office at 651.647.1083 ext. 16 or email camp@ausm.org