

Minnesota Waiver Appeal Process

If you need to file an appeal for your waiver, don't be afraid of appeals. Below are steps to walk you through the process, as well as helpful links from DHS.

Gather documents

You will receive a letter requesting all documentation:

MN Choice assessment

- Support plan
- Written document with all the evidence you have that this is an allowable goal. Include things like a description of camp, including an explanation of how it meets goals in your plan. Include any prior-year experience you have. Include any letters of support from other providers that your camper works with that can testify to the need for camp. AuSM's support letter linked [here](#).
- Avoid emotional arguments or references to other people being approved.

Receive decision

It may take up to 90 days to receive your decision.

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File an appeal online

Follow [this link](#) to fill out your online appeal form.

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Appear before a judge

- You will be given instructions. Appearance may be in-person or over the phone.
- You will have a chance to explain your side.
- DHS will have a chance to explain their side.
- The judge may ask you questions.
- Best practice is to highlight how camp relates to the disability, how it meets an identified need on the assessment, and how it relates to a goal on the plan – as well as why you do not agree with DHS's reason for denial (you can request this reason from your case manager).

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More questions?

Contact AuSM's Information and Resource team! Call 651.647.1083, email info@ausm.org or text 651.321.2909.

You can also learn more at the [DHS website](#).